



Westchester Regional EMS Council

M e m o r a n d u m

To: All Certified EMS Agencies Operating within the Westchester Region

CC: Joe Barca, Chair Transportation Sub-Committee

Fr: Daniel Blum, Chairman

Re: EMS Agency Operating Certificate Omissions Deadline

Date: July 27, 2009

Dear EMS Agency Executive,

I wanted to make you aware that the Westchester Regional EMS Council (REMSCO) has developed and approved a policy and procedure (available at wremSCO.org) to manage recently identified EMS agency operating certificate omissions. This temporary policy (*to expire on June 25, 2010*) is intended exclusively for Westchester regional EMS agencies that have found that the operating territory identified on their official NY State Department of Health issued Certificate of Need (CON) does not exactly match the actual boundaries their organization has historically responded to as a result of an administrative omission.

As a reminder, applications submitted by July 31, 2009 will be eligible for review at the September Regional EMS Council meeting.

It must be noted that due to regulations governing CON procedures, there is an application fee associated with such application to help offset costs related to the public notice process. For this specific type of application, it has been determined that agencies will equally share costs during the same application process. As a result, the greater the number of agencies applying for a CON correction during the same time interval, the lower the actual costs for each agency.

Issues related to expansion of service into NEW territories where agencies historically have not been responding are not appropriate for this procedure. It is imperative to point out that an application for a correction of a CON administrative omission must be uncontested in order to be approved under this policy.

Thank you for your attention to this matter. Please contact the Regional EMS Office at 914-231-1616 with any questions you may have in this regard.